The terms and conditions below set out an agreement between Kent Event Packages Limited and/or it's associates and the customer for the hire of equipment and/or services. This written contract is the full written intention for both parties and supersedes all other written/oral agreements between the Hire provider and the customer.

Deposit;

Kent Event Packages Limited require a non-refundable 20% deposit to secure your booking and reserve the date of your event, with the remaining payable 28 days prior to the event or if agreed, cash on the night. Cash is subject to a 10% handling fee. If you have booked us and your event is within 28 days, the full balance is payable.

1. Booking Details;

- 1.2) Kent Event Packages Ltd will require adequate time for the installation and dismantling of the equipment. This amount of time will depend on the type of event, access and amount of equipment required. If the Client or Venue has special requirements for setting up/disassembly times or times of access, the Client must provide these details to the Company prior to the booking, or additional charges may be made. Wherever possible, the Company will visit the Venue prior to quoting to estimate the time/work/equipment required. Please bear in mind that if there is not sufficient time to do this, or if the distance, opening hours of the venue or other matters prohibit this, then the Company must rely on information given by the Client in providing a Quotation. Parking/Toll charges will incur additional costs.
- 1.3) Both Kent Event Packages Limited and client offer assurances that no previous bookings exist with other clients/companies that would affect the booking.
- 1.4) If the Client has another booking which results in the cancellation of the contract, cancellation costs in Paragraph 2 do not apply and the full payment is required.
- 1.5) If Kent Event Packages Limited has another booking that results in the cancellation of the contract a full refund will be given. However, Kent Event Packages Limited warrants that it will attend any booked event to the best of its ability. Only under exceptional circumstances (such as illness), work may be sub-contracted, but only to known, experienced DJs with proven credentials. The company maintains a list of approved

'partners' for this express purpose and operates a reciprocal agreement with such approved suppliers.

- 1.6) Kent Event Packages Limited will attend the venue in good time to set up for the event. However, if they are prevented from setting up by the late running of the event, the client agrees that the same amount of setup time is still needed, and any consequent late start to the entertainment will not be the responsibility of Kent Event Packages Limited and/or any of its associate(s).
- 2. Payments;
- 2.1) Booking fees can be made in Cash, Credit or Debit Card, Bitcoin or Bank Transfer.
- 2.2) If the DJ is required to play on past the agreed time, the fee for such overtime is £100.00 per 60 mins or part thereof, payable in cash, at the time of requesting extra time. This is subject to the conditions of the Venue and is at the DJ's discretion.
- 2.3) If any payments are not received by the due date, Kent Event Packages Limited reserves the right to refuse to attend the event, and full payment will still be required, as this will be considered a breach of contract.
- 2.4) If cash is agreed, the outstanding fee's must be paid in full to the DJ prior to commencement of his/her performance. If the DJ is not paid in full, then they reserve the right to terminate the performance earlier than the scheduled time, and the full fee will still be charged. If the DJ completes the performance at the scheduled time and is told that payment will be made on the next day or days, then we have the right to charge £150.00 per 24 hours for each 24-hour period that we are unpaid (24 hours are calculated from the time the DJ starts his performance).
- 3. Deposits, Cancellations and Postponements
- 3.1 Any cancellation is subject to the following cancellation charges:

Within 12 weeks prior to event 25% of order value Within 8 weeks prior to event 50% of order value Within 4 weeks prior to event 100% of order value

3.2) If the cancellation or postponement is made less than 14 days before the event, the entire fee will be due. This is because it is unlikely Kent Event Packages Limited will receive a replacement booking at such a late date.

4. Conduct and Security;

- 4.1) The client will ensure that the audience and anyone other than Kent Event Packages Limited's team conduct themselves in a proper manner. Kent Event Packages Limited will not be held responsible for any actions, behaviour or damage caused by those attending the event, under any circumstances.
- 4.2) Kent Event Packages Limited's team will conduct themselves in a proper manner throughout their attendance at the venue and will respond to the client's requests (unless in breach of any laws or venue requirements/restrictions) as to volume, positioning of equipment, and any other reasonable requests. If you require the DJ and any other staff to adhere to any specific dress code, please advise at the time of booking. We will happily oblige wherever possible.
- 4.3) Often, Kent Event Packages Limited will take photographs or video footage of events, to be used in promotional materials. If you, the Client, object to this, please notify us in writing, 28 days prior to your event by emailing sales@kenteventpackages.com. Copies of photographs and videos, if possible, may be obtainable from Kent Event Packages Limited please ask for details.
- 4.4) The client will be held responsible for any theft or damage of any equipment (including vehicles stored on the premises) belonging to Kent Event Packages Limited caused by anyone other than members of the Company's team.
- 4.5) It is solely the responsibility of the client to ensure the venue has sufficient and legal security for both personnel and equipment (including vehicles used by the company).
- 4.6) Kent Event Packages Limited will not be held responsible for damage to the venue caused by the company's equipment. We must be notified of any potential problems.

- 4.7) Kent Event Packages Limited operates a zero-tolerance policy regarding abuse to its staff, whether verbal or physical, actual, or implied. The Client is responsible for the behaviour of his/her guests at all times and is responsible for providing any security necessary to police such behaviour. In the event of any actual or threatened abuse, the DJ may turn the music down, and request that the matter is dealt with. The music will be left turned down for up to 10 minutes, and if the problem is not dealt with in that time, the DJ has the right to refuse to play on and may end the performance. In such circumstances the full fee is still payable, and any damages or loss will be reclaimed from the Client. Any illegal behaviour will be reported to the police.
- 4.8) Kent Event Packages Limited operates a zero-tolerance policy towards drugs, under-age drinking or other illicit behaviour, and will not be a party to such behaviour. Such actions as detailed in Paragraph 4.7 may be taken in these circumstances.
- 5. Health & Safety;
- 5.1) It is solely the responsibility of the client to ensure the Venue complies with Health & Safety, and holds all necessary certification, Public Liability Insurance, Public Performance Licences, etc.
- 5.2) Kent Event Packages Limited will ensure their equipment fully complies with all the relevant Health & Safety legislation regarding the equipment and personnel.
- 5.3) The Client is responsible for ensuring that the venue can provide a safe and practical area in which Mes Amis Events Limited can set up and operate its equipment. The bare minimum power requirement is two 13 Amp sockets, preferably on a separate and on an unloaded circuit. For most venues, this is adequate; however, for very large venues different requirements may be necessary.
- 5.4) The equipment used may include such items as lighting stands, truss systems, speaker stands and other constructions. The area provided must be both safe and practical. If the DJ deems that the Venue is unsafe, Kent Event Packages Limited reserves the right to refuse to set up, and in this case the full fee would still be payable, as Kent Event Packages Limited has turned up, but is prevented from working by Health & Safety Issues which are the Clients responsibility.

5.5) A suitable parking area must be available for the loading and unloading of the Company's equipment at the venue.

Likewise, there must be adequate and direct access to the Venue or function room. All legal or recovery costs incurred will be charged to the relevant client.

If you require a copy of the 'Terms and Conditions' in a larger print, please contact us.

Photobooth, Magic Mirror, Flower/Sequin Wall, Neon Signs, Table & Chair Dressing, Light-Up Letters, Numbers and Dancefloors and All Other Booked Services.

The terms and contract below will set an agreement between Kent Event Packages Limited and/or their associate(s) and the client for the hire of the equipment and services. This written contract is the full written intention for both parties and supersedes all other written/oral agreements between Kent Event Packages Limited and/or their associate(s) and the client. Kent Event Packages Limited will provide the client with a service/multiple services for their Event. Some of our performers require up to a 50% deposit up front. The balance becomes payable 28 days prior to the event or if agreed, cash on the night. Cash is subject to a 10% handling fee.

If payment is agreed in cash, on the night, this must be paid prior to setting up/starting any performance(s).

It usually takes an hour to set the photobooth up and an hour to take down.

Unless otherwise agreed, the standard package for our Magic Mirror / Photobooth will print one picture per photo. Guests may enter the booth as many times as they would like within the hire period. Additional hire for the Magic Mirror / Photobooth is £150.00 per hour paid prior to the additional time commencing.

Event Location, facilities and conduct;

A single location for the hire equipment to be installed will be agreed on arrival between the provider's senior attendant and the customer. Once the location is agreed and the equipment set-up, the location cannot be changed.

- 1. Whilst we encourage the fun use of our Magic Mirrors and Photobooths, if we feel that the booth is not being treated in a respectful manner, we will ask the guest to leave the booth.
- 2. The set-up and operational area at the event for the equipment will require a ground space of minimum 3 metres x 2.5 x 2.5 high.
- 3. Kent Event Packages Limited and/or it's associate(s) reserve the right to refuse delivery and set up of the equipment if the event site is deemed to be unsuitable or unsafe for operation or is the customer has failed to notify the provider of any delivery obstructions or obstacles such as stairs or excessive distance from provider's vehicle to equipment set-up location.
- 4. The Customer is responsible for ensuring that suitable security and crowd control measures are in place before during and after the hire period and idle times.
- 5. Kent Event Packages Limited and/or it's associate(s) operates a zero-tolerance policy regarding protection and safety of its reputation, booth attendants and equipment and reserves the right to cease operation at any time if we feel that:
- The customer or guest's conduct endangers the safety of Kent Event Packages Limited and/or it's associate's staff attendant(s), equipment, or other guests.
- The guests use abusive threatening language toward Kent Event Packages Limited and/or it's associate(s).
- There is a fire or other acts of God that endanger the safety of Kent Event Packages Limited and/or it's associate's staff and/or equipment.
- 6. The Customer must ensure the relevant venue is informed of the Magic Mirror / Photobooth hire and that there is sufficient space and power is available.

Damage to Kent Event Packages Limited and/or it's Associate's Equipment:

- The customer acknowledges that they will be fully responsible for any damage or loss to the Provider's equipment through either misuse, damage, missing props or equipment by the Customer, its guest or event hosting personnel.

Indemnification;

- The Customer will indemnify provider against all liability associated with the use of pictures taken within the Magic Mirror / Photo Booth, its representatives, employees or affiliates at Customer's event.
- Customer will indemnify the Provider from the time of the start of the event times and on into the future, against any liability associated with Customer or its guests.
- The Customer will indemnify the provider against all liability associated with the use of pictures taken within the Photo Booth, its representatives, employees, guests or affiliates at Customer's event.
- The Customer agrees to indemnify the Provider for any damage or theft of the Providers equipment whilst on the equipment is on the event site/location.
- In the unlikely event the digital images are corrupted, lost or stolen, the provider will be compensated up to a total value of £100.00.
- The Provider accepts no liability for any damage or loss of personnel property and or any injury arising from the use of the hired equipment.
- In the unfortunate event that the printer fails to print photos on the Event location, the provider will provide an cd or USB flash drive to the customer of all the photo booth photo's take during the event.

Copyright;

- The customer and all their guests hereby give Kent Event Packages Limited and/or it's associate(s) the right and permission to copyright and use, in any media, any or all photo booth photos taken at the event.
- If any provision of these terms shall be unlawful, void, or for any reason unenforceable under Contract Law, then that provision, or portion thereof, shall be deemed separate from the rest of this contract and shall not affect the validity and enforceability of any remaining provisions, or portions thereof.